

The Information ARC



February 2018 - AGM Special

Welcome to the February 2018 AGM Special edition of [The Information ARC](#)

This month's edition gives you everything you need to know about the 2018 AGM, save it somewhere you can find it if you're a delegate this year!

AGM and Annual Dinner 2018

We have arranged this year's AGM and dinner in Birmingham to continue with our commitment to move out to different venues within the UK. The AGM will again be split over two days, 22 & 23 May to allow for members to access HMRC Leadership/CPD events.

Timetable

2 April 2018	Last date for receipt of motions from Centres	
23 April 2018	Last date for names of Centre representatives for the AGM Last date for receipt of amendments to motions	
4 May 2018	Last date for dinner names and menu choices	
22 May 2018	9am - 12pm	Leadership Academy Courses
	12pm - 1pm	Lunch for delegates
	1pm - 4pm	AGM
	6.30pm	Drinks reception followed by the Annual Dinner
23 May 2018	10am - 12pm	AGM
	12pm - 1pm	Lunch
	1pm - 4pm	Leadership Academy Courses

AGM

The AGM will be held at IET Birmingham: Austin Court, 80 Cambridge Street, Birmingham B1 2NP and will start on the afternoon of Tuesday 22 May. It will conclude at 12 noon on Wednesday 23 May. We would expect delegates to arrive from around 12pm on the Tuesday when a buffet lunch will be provided prior to the start of the AGM. Lunch will also be provided after the AGM concludes on the Wednesday.

The building is about 15 - 20 minutes walk from New Street Station with some car parking available if needed.

Annual Dinner

The Information ARC



February 2018 - AGM Special

This will be a formal affair and will be held in the Symphony Ball Room at the Hyatt Regency, 2 Bridge Street, Birmingham, B1 2JZ. If the weather is nice the drinks reception beforehand will be on the balcony adjoining the room. The dinner is free for delegates and £35 per head for paying guests.



The menu is detailed below:

Starters

Serrano ham, shaved parmesan, focaccia loaf, rocket, extra virgin olive oil

Chargrilled vegetables, Casablanca olives, asparagus, balsamic onions, red chard,
rocket lemon & thyme dressing (vegan)

Main Courses

Baked corn-fed chicken supreme, pressed dauphinoise potatoes, sprouting
broccoli, roast courgette, roast chicken jus

Ratatouille and goats cheese lattice fondant potatoes, medley of vegetables, herb
butter sauce (V)

Dessert

Blood orange & chocolate pavlova, candied orange

The Information ARC



February 2018 - AGM Special

Please return this form, to Loz Hutton, ARC, Elizabeth House, 39 York Road, London SE1 7NQ by Tuesday May 8 2018 or email details to laurence.hutton@hmrc.gsi.gov.uk

Name and centre or office (if applicable)	Delegate (D) or paying guest (G)?	Starter (M) or (V)	Mains (M) or (V)	Dessert Y/N	Cost: £35 per head
Total					

- I enclose a cheque/cheques totalling £..... made payable to ARC
- I have a full table of 10 diners
- I do not have a full table but enclose a list of people who would like to be seated together
- I understand that the dinner organisers will try to meet my requests but accept that it may not be possible to do so

Name

The Information ARC



February 2018 - AGM Special

Phone number

External email address.....

Accommodation

We have secured accommodation at Jury's Inn on Broad Street. To book a room you need to email David Cooper (ISBC) at david.b.cooper@hmrc.gov.uk. There are a limited number so the rooms will be allocated on a first come first served basis.

Representatives are welcome to stay elsewhere but claims for reimbursement of hotel expenditure will be limited to £90 per night.

Contact details for all things AGM and Dinner

Motions and delegate names

- Please send to jim.rogers@fda.org.uk and to arcagm@fda.org.uk

Dinner choices

- Please send to laurence.hutton@hmrc.gsi.gov.uk
- Any questions please call Loz Hutton on 03000 568422 or 07834 174341

Accommodation

- Please send requests to david.b.cooper@hmrc.gsi.gov.uk
- Any questions call David on 03000 529120

Centre Meetings

These have been arranged as follows:

Birmingham (contact Leah White)	19 March 13.00 - 15.00
Liverpool (contact Amy Carr)	15 March 15.30 - 17.30
Nottingham (contact Becca Singleton)	8 March 10.00 - 12.00
Manchester (contact Ian Morgan)	22 March 15.30 - 17.30
Canterbury (contact Jim Rogers)	20 March

AGM Training events

We are currently trying to finalise the training events and will send details as soon as they are ready - if we are able to organise them the booking system will be Eventbrite and the venue will be as for Conference.